

**Holiday Lake Owners' Association, Inc.**  
**Board of Directors Meeting**  
**Thursday, June 14, 2012**

Vice President Shannon Hershey called the meeting to order at 6:32 P.M.

**Members in Attendance:** Dee Brown, Shannon Hershey, Dale Howe, William Nagel, Matt Ogan, Duane Selken, and Katie Tomlinson were present.

Shannon Hershey reminded everyone to sign in on the attendance sheet.

Shannon Hershey also reminded everyone present that the meeting was being recorded for the sake of documentation.

Shannon Hershey asked that anyone wishing to address the board of directors is to stand up and state his/her name and address for the record.

Katie Tomlinson read the treasurer's report as of May 31, 2012.

Katie Tomlinson read the current bills.

**Additions to the Agenda:** Add to Unfinished Business D-Kendall Arp added; to New Business N-Moving Dirt, U2L167 Ogan and O-Culvert and moving dirt, U4L88-9 Garcia.

**Agenda:** Dee Brown made a motion to accept the agenda as amended, Katie Tomlinson seconded, motion carried by unanimous vote.

**Security:** Bruce Rhoads reported Memorial Day was a busy weekend and he expects 4th of July weekend to be the same. He has heard of younger white males posing as Security and stopping golf carts. Bruce has only four people who would be working as Security. Occasionally, as on the 4<sup>th</sup> July, he has other people out here. He has a concern about people drawing water at Ryan's Park and using it on their lots. There is no sign and the faucet is not locked. Katie Tomlinson said the Board would talk about it after the meeting. Jeff Frake asked if there was a cell number lot owners could call whenever they see problem activity. The Board said lot owners should call on one of the Board members with concerns.

**Hearings:** No hearings.

**Secretary Report:** Minutes of the May 10, 2012, meeting were previously read by all Board members. Dee Brown made a motion to accept the Secretary's Report as written, Katie Tomlinson seconded, motion carried by unanimous vote.

**Treasurer's Monthly Report:** Dale Howe made a motion to accept the Secretary's Report as presented, Dee Brown seconded, motion carried by unanimous vote.

**Bills presented for payment** Matt Ogan made a motion to pay the current bills, William Nagel seconded, motion carried by unanimous vote.

**Maintenance Report:** Darrin Ehret read his report. This month I hauled some rock, graded roads, put out a lot of cold patch, mowed, bagged cans, chipped trees, disc mowed and dug some ditches. I also put out weed and feed around the community building. I have installed the stairs at the end of Fluer Drive but have not installed the dock sections yet. We had two Saturdays of lake clean up and filled five dumpsters. I hauled 14 refrigerators to M. Gervich in Marshalltown, 36 tv's to the Malcom transfer station and several tires to Linder Tire in Grinnell. There were several loads of scrap steel picked up

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by Mike Bradley for him to scrap. The scrap steel has some real value. I would suggest that in the future that the lake pick that up and take it in. It would probably pay for the dumpsters. I took the scag mower to Cedar Rapids to have the drive line looked at. The hydraulic pump and one wheel motor needed rebuilt. I serviced the backhoe and had two new front tires installed. The rear tires will be replaced soon. Breese Electric installed a new ballast on a light at Powells Park. Manatts has completed the chip and seal. The wiring has been started at Ryans Park for the campground. Jack Moore donated his time to get the materials and to install the wiring, meters, and pedestals. We ran the wires and set the pedestals this week. It should accommodate the campers this 4<sup>th</sup> of July weekend.

**Accounting Advisory Committee:** No report.

**Community Center Report:** Kim Pendarvis reported the Annual Bake Sale brought in \$578.50 with 35 bakers. There is new apparel celebrating the Lake's 50<sup>th</sup> Anniversary available in the office. There are two different designs. The Dinner Theater is scheduled for July 14-15. They expect 140 people for each show. Tickets are being sold now. This will be a fund raiser for the Community Center. She is looking for ten (10) volunteers for each show to help with the serving, etc. There are reservations for every Saturday and Sunday in July.

**Fish:** Wendy Schwab reported there are flyers available for the Poker run to be held on Saturday, July 28, 2012. Ron and Vicki Angel are in charge. They would like more items for the auction.

**Rural Improvement Zone (RIZ):** Marvin Herman reported he was giving the Board a payment of \$6000.00 for interest on the loan. He asked for an extension on the loan for \$97,000 until June, 21013. He had five pages listing culverts that need to be done and the committee has narrowed it down to ten projects that should be taken care of now.. They will also be finishing the rip rap on the dam. He needs an additional loan of \$50,000.00. Katie Tomlinson made a motion to extend the loan for \$97,000 to June 1, 2012, Duane Selken seconded, motion carried by unanimous vote. Katie Tomlinson made a motion to loan RIZ another \$50,000 for culverts and standpipes, Shannon Hershey seconded, motion carried by unanimous vote. Dee Brown asked the rate of these loans to the RIZ; Katie Tomlinson answered 6%.

**Water Quality:** None.

**Beach/Restrooms:** Kathy Bennett reported everything is running fine.

**Nominating Committee:** Kim Pendarvis said the committee is looking for people to run for office as Board members from Unit 3 and Unit 6. The terms of Katie Tomlinson and Dee Brown are up in August. She needs the information submitted before the July newsletter, which is printed after June 23, 2012. She is also looking for members to serve on the Committee. The job involves looking for candidates and then counting the votes on the day of the Annual Meeting.

**Unfinished Business:**

**A:** Triathlon, Saturday, June 9, 2012 -Dale Howe reported there were 134 people racing in each event. They had 174 registered, which included the teams. Some people did not show up for the event. The numbers are up slightly from last year. There were a number of positive comments. Some were glad to see food available for the non-participants, sold by Sheryl Arp from the Holiday Spirits Marina. Bille and Ron Snyder's Company donate \$95 worth of food. The profit will be about \$1500.00, given to the Community Center Fund. Complaints included not enough cold water available.

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Participants were grateful for the condition of the roads. Please pass on any comments; Kay Cline is organizing a post-event meeting for the volunteers.

- B:** Lake-Wide Garage Sale will be June 22 - 23. Deadline for sign-up is June 15, 2012. Donna Hamilton is in charge of that event.
- C:** Treasurer Report for the April 12, 2012, meeting is: Lake Owners \$392,968.21, Fish Fund \$2,698.95, Chelsea Savings \$130,500.34. Shannon Hershey read these numbers; they were not available for the last meeting.
- D.** Wake Board Clinic - email from Brandon Link and Kendall Arp -Kendall requested the dates be changed from Aug 13, 14, 15 to July 11, 12, 13. The Board members objected to using the Lake on a Friday. Kendall explained most of the people who are signed up are Lakers. It was decided to discuss at after the meeting.

**New Business:**

- A:** Tree Removal: U1L37,38- Hench, U4L148-Hochgesang, U1,L324-Eiler, U2L229-Thompson, U3L69-Schmitz, U3L79-Lindsey. For documentation purposes.
- B:** Need Volunteers to collect money at entrances: Saturday, July 7, 2012 A signup sheet is in the back of the room for both the South and North entrances.
- C:** Thanks to William Nagel who donated toner for the copy machine and donated time and the trencher to trench electric at West Ryan Campground; to Jack Moore who donated his time to upgrade wiring at West Ryan Campground and donated electrical wire and supplies at cost; to Ron and Vicki Angel who donated trash receptacles; to Garry and Audrey Taylor who donated blue barrels; to Modern Woodsman (Gene Edelen) who donated two 4x6 American flags and one American flag plus stand to be used inside the Community Center.
- D:** Proposed Budget - September 1, 2012 - August 31, 2013. Katie Tomlinson read the budget:

Proposed Budget September 1, 2012 - August 31, 2013	Proposed Budget	Sept. 2011	
		Sept. 2010 Aug. 2011	May-12
<b><u>Income</u></b>			
Community Center income	8,000	8,279	10,344
Interest Income	3,000	2,756	1,958
Maintenance Fees	322,868	293,947	185,734
Supplemental Fees	98,019	88,483	54,157
RV Fees - Land	9,750	10,290	9,840
RV Fees - Water	13,500	15,090	13,725
Miscellaneous Income	10,000	17,478	25,899
<b>Total</b>	<b>\$ 465,137</b>	<b>\$ 436,323</b>	<b>\$ 301,657</b>

**EXPENSE**

Contributions	300	430	330
Building repairs	500		2,041
Depreciation	21,000	21,864	15,815
Dues & Subscriptions	50	30	30
Employee Wages & Benefits	95,000	90,888	68,732

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<b>Equipment &amp; Vehicle expenses</b>				
	Fuel	9,000	6,481	5,537
	Repairs	9,000	134	6,479
	Licenses	1,300	698	379
	Replacement Equipment	1,000		
Fees and Deeds		100		270
Insurance expense		20,000	16,191	13,612
Lake and Parks expense		9,000	21,307	13,531
Maintenance expenses		2,500	2,003	2,484
Office expense		12,387	14,033	7,671
Professional expenses (collection exp. & bad debt)		20,000	26,931	14,529
Roads		180,000	183,862	16,749
Security		25,000	22,767	18,734
Trash/recycle		1,500	1,272	1,802
Property Taxes		25,000	8,324	10,373
Federal & State income tax		1,000		-160
Utilites		12,000	11,219	5,604
Community Center		5,000	6,431	1,167
Fireworks Fund		12,000	4,343	12,583
Fish Fund		2,500	1,500	1,500

	<b>\$ 465,137</b>	<b>\$ 440,708</b>	<b>\$ 219,792</b>
<b>Total</b>			

It still has to be fine-tuned; it will be voted on at the Annual Meeting on August 11, 2012. JC Miller thinks we can project a larger income from interest because of the RIZ payments. He also thinks the donations taken at the gate for fireworks can be included in the budget. It was asked if there will be a dues increase next year. Dale Howe reminded them we had voted last year to freeze the dues for four years. JC suggested putting the RIZ loan balances on the monthly reports so people can see where the money is. He also explained how the RIZ money is calculated by the County Auditor.

- E:** Septic: U2L57-Patriot Bank Dee Brown made a motion to approve the septic system for U2L57, Katie Tomlinson seconded, motion carried by unanimous vote. U4L44-Wieditz Matt Ogan made a motion to approve the septic system for U4L44, Duane Selken seconded, motion carried by unanimous vote.
- F:** Extend driveway: U1L324-Eiler Dale Howe made a motion to approve the driveway for U1L324, Katie Tomlinson seconded, motion carried by unanimous vote.
- G:** Install culvert: U4L93-Bentley Katie Tomlinson made a motion to approve the culvert installation for U4L93, Dale Howe seconded, motion carried by unanimous vote. U6L67-McMeekin Katie Tomlinson made a motion to approve the culvert installation for U6L67, William Nagel seconded, motion carried by unanimous vote.
- H:** Retaining wall: U4L44-Wieditz William Nagel made a motion to approve the retaining wall at U4L44, Duane Selken seconded, motion carried by unanimous vote. U4L231,232,233-McLaughlin

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- Dee Brown made a motion to approve the retaining wall at U4L231,232,233, William Nagel seconded, motion carried by unanimous vote.
- I:** Shoreline: U1L46-Tanke Katie Tomlinson made a motion to approve the shoreline plan for U1L46, Matt Ogan seconded, motion carried by unanimous vote. U2L134-Stalzer Katie Tomlinson made a motion to approve the shoreline plan for U2L134, William Nagel seconded, motion carried by unanimous vote.
- J:** Install Fence: U2L165-Ehrig Dale Howe made a motion to approve the fence for U2L165, Dee Brown seconded, motion carried by unanimous vote. U5L63,64-Hinkle Katie Tomlinson made a motion to approve the fence for U5L63,64, Matt Ogan seconded, motion carried by unanimous vote.
- K:** Docks (extend, new) U1L35 William Nagel made a motion to approve the dock plans for U1L35, Duane Selken seconded, motion carried by unanimous vote. U2L112-Osborne Matt Ogan made a motion to approve the dock plans for U2L112, Katie Tomlinson seconded, motion carried by unanimous vote. U2L134-Stalzer Katie Tomlinson made a motion to table the approval for U2L134, Matt Ogan seconded, motion carried by unanimous vote. U5L16-Salmon William Nagel made a motion to approve the dock plans for 52L16, Duane Selken seconded, motion carried by unanimous vote. U5L8,9-Greving Katie Tomlinson made a motion to approve the dock plans for U5L8,9, Dale Howe seconded, motion carried by unanimous vote.
- L:** Building/Addition: U5L263,264-Pirie Dee Brown made a motion to approve the building permit for U5L263,264, William Nagel seconded, motion carried by unanimous vote. U5L240-Hlas Dee Brown made a motion to approve the building permit for U2L157, Duane Selken seconded, motion carried by unanimous vote. U6L18-Rusbult Katie Tomlinson made a motion to approve the building plans for U6L18, William Nagel seconded, motion carried by unanimous vote. U5L67-Koenig Dee Brown made a motion to approve the building plans for U5L67, Dale Howe seconded, motion carried by unanimous vote. U2L134-Stalzer Katie Tomlinson made a motion to approve the building permit for U2L134, Dale Howe seconded, motion carried by unanimous vote.
- M:** Move dirt on property - Ogan U2L,168 This was tabled to discuss after the meeting.
- N:** Culvert/move dirt - Garcia U4L88,89 Matt Ogan made a motion to approve the culvert plan and moving of dirt for U4L88,89, Katie Tomlinson seconded, motion carried by unanimous vote.

**Communication Received by the Board:**

- A:** Roger Kaput - seal-coated roads. Roger was speaking for lot owners along Waukonda Drive. He asked how it is decided which roads get the seal coating. He is glad the roads are getting done, but feels Waukonda has a lot of traffic on it, as it is a main thoroughfare for those entering at the South entrance and going to areas near the Office or Community Center. Duane Selken answered the roads are decided by the amount of traffic and the condition of the road. Dee Brown explained that some roads need a second coating the following year. Each year more of the roads are done and it is hoped to have them all done before too many years, then continued on a rotating basis. There is only so much money. Roger then asked that Waukonda Drive be put on next year's plan. Larry Ehrig reminded everyone that the Association voted down an increase in the supplemental fund that pays for the road. It was explained that there is a map displayed which the lot owners can see and give input for. The question was raised about doing the north entrance every year.

Our next board meeting will be June 12, 2012, at 6:30 P.M. in the Holiday Lake Community Center.

Motion to adjourn was made by Duane Selken, seconded by Matt Ogan, motion carried by unanimous vote.

The meeting was adjourned at 8:06 P.M.

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Minutes taken and typed by Dale Howe

Dale Howe-Holiday Lake Board Secretary

Attest to:

Shannon Hershey - Holiday Lake Board President

**Board Meeting after the regular meeting, Thursday, June 14, 2012**

It was agreed to approve Stalzer at U2L134 to construct the dock, as long as he stays within the limits.

It was decided to allow the clinic for Wake Boarding on July 11, 12, and until noon on the 13<sup>th</sup>. It was also decided that the \$250 fee will go to the Fish Fund.