

Holiday Lake Owners' Association, Inc.
Board of Directors Meeting
Thursday, September 13, 2012

President Shannon Hershey called the meeting to order at 6:30 P.M.

Members in Attendance: Shannon Hershey, Dale Howe, William Jensen, Terry Maxfield, William Nagel, Matt Ogan and Duane Selken, were present.

Shannon Hershey reminded everyone to sign in on the attendance sheet.

Shannon Hershey also reminded everyone present that the meeting was being recorded for the sake of documentation.

Shannon Hershey asked that anyone wishing to address the board of directors is to stand up and state his/her name and address for the record.

Duane Selken read the treasurer's report as of August 31, 2012.

Duane Selken read the already-paid expenditures and the current bills.

Additions to the Agenda: Add to New Business K-Triathlon, Dale Howe and to Communication Received by the Board B-Donations for Paddle Boat races, Audrey Taylor.

Agenda: Matt Ogan made a motion to accept the agenda as presented, Duane Selken seconded, motion carried by unanimous vote.

Security: Bruce Rhoads reported things are generally quiet. There was a dog issue, about which he had emailed the Board earlier. He thought Labor Day weekend was especially quiet.

Hearings: No hearings.

Secretary Report: Minutes of the August 9, 2012, meeting were previously read by all Board members. William Nagel made a motion to accept the Secretary's Report as written, Dale Howe seconded, motion carried by unanimous vote.

Treasurer's Monthly Report: William Nagel made a motion to accept the Secretary's Report as presented, Matt Ogan seconded, motion carried by unanimous vote.

Bills presented for payment Matt Ogan made a motion to pay the current bills, William Nagel seconded, motion carried by unanimous vote.

Maintenance Report: Rick Kriegel read his report: I spent a lot of my time catching up on mowing and weed eating. I have mowed road ditches and parks and south entrance. The disc mower broke so I had to go to John Deere to get parts. It was almost three hundred dollars to fix the mower. I still have the old parts if anyone wants to see what broke. I have picked up sticks out of the campground and the parks. I changed the knives on the chipper. I also sharpened the blades on all the mowers and changed them. I swept some roads with the sweeper. I dug out some ditches where some culverts were installed. I raked the beach every Friday. I have fixed some spots in the roads where Poweshiek Water dug up and also been doing some cold patch on the roads. I have done some clean-up at the compost pile and have done some chipping. Chipping the brush is going to be a long slow process, and would like to talk with Board about this process. I have done some maintenance at the community center. I have installed door handles on the handicapped doors, toilet seat and doorstops, and light bulbs. I met with William (Bill) Jensen and the engineer on the boat ramp at the beach on 8-31-2012. If anyone has any suggestions on anything that I need to be doing that I am not aware of or not doing right I would be greatly appreciated if you let me know.

Thursday, September 13, 2012, Holiday Lake monthly board minutes continued:

Matt Ogan added there is a rather large pothole on Franklin Road that needs to be filled in. Rick said he was aware of it and had worked on it a couple of times. Poweshiek Water had dug up the road installing a water line. He will patch it.

Accounting Advisory Committee: No report.

Community Center Report: Wendy Schwab reported the loan to the Community Center Fund from the Lake Owners' Association is down to \$19,409.02 because of rentals and fund raisers. Pat Link reported the pancake breakfast on September 2, 2012, served 516 people, 80 more than last year. Profit was \$2,114.35. The concrete pad outside the Center is hardly big enough for the grills. She made the request to have the back patio of the Community Center extended along the back side of the Community Center and further back toward the north. If that is done, Tom Dvorsky has said he'd donate two more grills for the Center's use. She said they'd then have the problem of storage of the grills.

Fish: Brad Maus reported more fish were put into the Lakes September 6, 2012: 2200 crappie 4"-5", 1,150 crappie 6"-7", 12 crappie 10"-12". A second dump was made of 3,000 5-inch hybrid blue gills, which are nice because they grow quickly. They will use more of the fish fund to buy more and bigger adult crappies with eggs in the Spring.

Rural Improvement Zone (RIZ): None.

Water Quality: None.

Beach/Restrooms: Kathy Bennett reported everything is running fine. The hours the beach is open has changed to 8:00 am to 8:00 pm.

Nominating Committee: Dale Howe read the report submitted by Kim Pendarvis. The 2012 Annual Meeting of the Holiday Lake Owners' Association, Inc. was held on August 11, 2012, at the Holiday Lake Community Center beginning at 1:00 p.m. The lot owners voted for a Unit Three (3) and Unit Six (6) Board of Directors position.

The voting results for the Election of Directors are as follows:

Unit Three (3), the candidate's name appearing on the ballot was Katie Tomlinson. Actual votes cast were Katie Tomlinson 56; William (Bill) Jensen 246; Steve Wieland 2. William (Bill) Jensen was elected to the Unit Three (3) board of director's position for a three-year term.

Unit Six (6), the candidate's name appearing on the ballot was Terry Maxfield. Actual votes cast were Terry Maxfield 244; Brad Maus 3; Carey Krull 3; Charles Aiels 18; Paul Brown 2. Terry Maxfield was elected to the Unit Six (6) board of director's position for a three-year term.

Please extend your gratitude to the following persons who served on the 2012, Nominating Committee: Joleen Wirth (Unit One, 1); Deb Mescher (Unit Two, 2); Wayne Worthington (Unit Three, 3); Colleen Fekkether (Unit Four, 4); Sheri Edwards (Unit Five, 5); and Dixie Wade (Unit Six, 6).

The Nominating Committee consists of one person from each unit to serve annually. The committee members help find candidates for the board of directors' openings, as well as counting ballots, both absentee and those cast at the annual meeting. In 2013, lot owners will be voting for Directors in Unit One (1), Unit Four (4) and the At-Large position. If anyone is interested in serving on the 2013, Nominating Committee, please contact Kim Pendarvis at 641-522-6082.

Thursday, September 13, 2012, Holiday Lake monthly board minutes continued:

Unfinished Business:

- A:** 2013 Stickers. Wendy Schwab reported Lon Fisher checked into having larger numbers and said none of them can print larger numbers on those stickers. Matt Ogan suggested having the words taken off and then the numbers could be bigger. The color for 2013 will be purple numbers on gold.
- B:** Repair existing beach boat ramp - Wendy said she had received an Engineer's contract for their work at 5:00 that afternoon. She distributed copies of that report to the Board members, who will discuss the details at the work session.

New Business:

- A:** Tree Removal: U6L83-Wade, U6L103,104-Maus. These have been approved.
- B:** Culvert: U5L197Nicholas, U2L30,31-Hala Dale Howe made a motion to approve the plans for those culverts, Matt Ogan seconded, motion carried by unanimous vote.
- C:** Septic/Holding Tank: U5L131,132,133-Thiessen, U2L92-Sunkle William Jensen made a motion to approve the plans for the septic systems, Matt Ogan seconded, motion carried by unanimous vote.
- D:** Grade/Level: U5L131,132, 133-Schuett/Thiessen, U6L125-Krull William Jensen made a motion to approve grading and leveling, Terry Maxfield seconded, motion carried by unanimous vote.
- E:** Building: U2L8-Williamson, U2L11-Pipho, U2L92-Sunkle, U6L103_Maus William Nagel made a motion to approve the plans for the buildings, Terry Maxfield seconded, motion carried by unanimous vote. Terry Maxfield asked that lot owners be reminded to have signage indicating what the lot numbers are. Shannon Hershey said we'd put another reminder on the web site. William Jensen reminded all that there needs to be a silt fence to catch run-off during construction. Currently there are a couple of sites violating that. Wendy Schwab said she had gotten hold of both those contractors to notify them of the need for the silt fences.
- F:** 2013 Roads Chip and Seal Wendy Schwab gave each Board member a large map of the area. Each Board member is to color in the roads he/she is proposing get sealed in 2013 and bring it to the October meeting. William Jensen asked if there were a certain number of miles done each year. Duane Selken said the number of dollars determines how much is done. After the roads are identified, it must be decided how much cover each road needs. Rick Kriegel said a number of places have been damaged by cement trucks and he will fix them as much as the Board wants that done. Wendy Schwab said the lot owners are responsible for the cost of repair to roads damaged by trucks servicing their projects. The weight limits were reviewed for the roads. Shannon said the limit is 15 tons January through April and 25 tons for the rest of the year. This is for all roads. An embargo is enforced when the roads are more fragile because of a lot of rain.
- G:** Board Signatures - Wendy Schwab sent the paper around the table for each Board member to sign a template for the official letters sent out from the Board.
- H:** Mike Colburn/Jane Beres-dirt work/fence - letter The letter was passed around the table for approval. William Nagel made a motion to have the letter sent, Terry Maxfield seconded, motion carried by unanimous vote.
- I:** Retaining Wall: U1L33,34- Colburn/Beres, U4L118-Kroeger, U5L256-Brunssen William Jensen made a motion to approve the plans for the retaining walls, William Nagel seconded, motion carried by unanimous vote.
- J:** Tile: U1L33,34-Colburn/Beres William Jensen made a motion to approve the plans for the tile, Matt Ogan seconded, motion carried by unanimous vote.
- K:** Triathlon 5-Dale Howe June 8, 2013, is the date for the Holiday Lake Triathlon 5 There will be a meeting for Volunteers from 2012, Tri at the Community Center on Saturday morning, 9:00 am, October 13. Cookies and coffee will be served.

Thursday, September 13, 2012, Holiday Lake monthly board minutes continued:

Communication Received by the Board:

- A:** Michael Ehrig - Beach showers - He was not present, but sent in a request for towel hangers and soap holders. Several people commented there have been hangers and holders in the shower before and they were pulled down. Matt Ogan made a motion not to place holders in the shower area, Terry Maxfield seconded, motion carried by unanimous vote.
- B:** Audrey Taylor - Donations for Paddle Boat Races. Audrey said the Board has given money for prizes in the past. She made a request for \$100 for the 2013, races. She also gets donations from local businesses. Dale Howe made a motion to give Audrey Taylor \$100 for the races by May, 2013, so she can purchase the prizes, Duane Selken seconded, motion carried by unanimous vote.
- C:** Cindy Landuyt-noisy neighbors (Cindy had previously requested time before the Board; the request had somehow gotten misplaced.) She reported a lot of partying noise in their area, very loud and after 10:00. The people were inebriated and not approachable. This happens often on the weekends. Bruce Rhoads said the offenders are on their private property and unfortunately can do what they want. There is no enforceable noise ordinance. Cindy also asked about shooting of arrows being allowed in the Lake area. Since this is prohibited, the Board members advised her she to come to the Office and file a complaint.

Our next board meeting will be October 11, 2012, at 6:30 P.M. in the Holiday Lake Community Center.

Motion to adjourn was made by Matt Ogan, seconded by William Nagel, motion carried by unanimous vote.

The meeting was adjourned at 7:15 P.M.

Minutes taken and typed by Dale Howe.

Dale Howe-Holiday Lake Board Secretary

Attest to:

Shannon Hershey - Holiday Lake Board President

Thursday, September 13, 2012, Holiday Lake monthly board minutes continued:

**Special Meeting of the Board of Directors
Holiday Lake Owners' Association, Inc.
Thursday, September 13, 2012**

1. Compost pile - Rick Kriegel reported he'd spent several hours chipping at the compost pile. There is a large pile of brush needing to be done. Because of the change in maintenance, there was a six-week period when it wasn't being done. The chipper we have is good, but small. Hiring someone to come and help was suggested. Terry Maxfield suggested it would be hard on the machine to have it run constantly for so many sessions. Perhaps hiring a company to come and do the job. Wendy Schwab suggested pushing it over the edge and starting over as of now. Rick asked if there was any place in the Lake area he could burn all of that. The answer is that the Association cannot do any burning. Individuals can do it. It was decided to have Rick push all of the current brush over the edge and begin chipping the new brush coming in.
2. Beach Boat Ramp - The Association has been presented the offer from French-Reneker-Associates, Inc, an engineering firm. The offer was divided into services - a study of the problem, with recommendations of what needs to be done (\$4,600) and supervision of the work done by contractors (\$3,100). Shannon Hershey said we have two concerns: the backwash under the cement ramp and all the sand. It was decided we have enough personnel among the lot owners to do the supervising of the work done. Terry Maxfield made a motion to accept the bid for \$4,600 to have a plan drawn up, including the specifications we need to provide for contractors doing the bidding for the job, William Nagel seconded, the motion carried, with Matt Ogan and Shannon Hershey opposed. Terry recommended we have a public opening of the bids. William Jensen called Steve Hausner, the engineer who put the proposal together, who said he thought it would be alright to accept only part of the contract. Steve Hausner said he'd have to check with his boss and get back to the Board with the answer. He said to go ahead and act as if the contract is approved. He will send a new copy for signatures.
3. Estimate on foaming both beach boat docks - Shannon Hershey said he'd like to see the docks done the way Roger Cline suggested. It was decided to get quotes for spraying the bottoms of the boat docks with foam. They will have to be taken out when the ramp is being redone.
4. Estimate on extending back patio at Community Center - Terry Maxwell made a motion to extend the concrete slab the length of the building and as deep as is possible with the landscape as it is, Dale Howe seconded, motion carried by unanimous vote. A new shed will have to be built for the new grills also. Rick Kriegel could construct one.

Minutes taken and typed by Dale Howe.

Dale Howe-Holiday Lake Board Secretary

Attest to:

Shannon Hershey - Holiday Lake Board President