

**Holiday Lake Owners' Association, Inc.
Board of Directors Meeting
Thursday, October 11, 2012**

President Shannon Hershey called the meeting to order at 6:30 P.M.

Members in Attendance: Shannon Hershey, Dale Howe, William Jensen, Terry Maxfield, William Nagel, Matt Ogan and Duane Selken were present.

Shannon Hershey reminded everyone to sign in on the attendance sheet.

Shannon Hershey also reminded everyone present that the meeting was being recorded for the sake of documentation.

Shannon Hershey asked that anyone wishing to address the board of directors is to stand up and state his/her name and address for the record.

Duane Selken read the treasurer's report as of September 30, 2012.

Duane Selken read the already-paid expenditures and the current bills.

Additions to the Agenda: Add to New Business – J- LandscapeU5L27-Evans; K-FenceU5L67-Koenig; L-Skydivers 7/06-Donation.

Agenda: Duane Selken made a motion to accept the agenda as amended, Shannon Hershey seconded, motion carried by unanimous vote.

Security: Bruce Rhoads reported things are generally quiet and quiet is good. He checks the area occasionally, but not predictably. The number of hours he has left in his contract is running low, so he is trying to portion them out. He reported a suspicious car on Circle Drive that he reported to the Sheriff's office. A robbery in that area was reported the following week. A "band" of robbers was caught last week. He checked on items confiscated to make sure none of the items were among those stolen from Holiday Lake owners.

Hearings: Michael Colburn and Jane Beres. Jane read a letter they had sent to the Holiday Lake Office previous to them receiving a letter informing them of the Board levying an assessment because they had not handed in the paperwork for work to be done on their lot. They explained the difficulties they have had with complaints from their neighbor, Marvin Hrubes, about the water run-off from their property. This dispute has been going on for three or more years; they had talked with Board members and with maintenance personnel about the situation and how they intended to remedy the situation. They felt the members they talked with had given them the okay. They didn't realize they had to do the paper work also. The paper work is now completed and the project okayed. They would like to have the assessment waived. The Board will discuss the facts and make a decision.

Secretary Report: Minutes of the September 13, 2012, meeting were previously read by all Board members. Dale Howe made a motion to accept the Secretary's Report as written, William Jensen seconded, motion carried by unanimous vote.

Treasurer's Monthly Report: William Nagel made a motion to accept the Treasurer's Report as presented, Terry Maxfield seconded, motion carried by unanimous vote.

Bills presented for payment William Nagel made a motion to pay the current bills, William Jensen seconded, motion carried by unanimous vote.

Thursday, October 11, 2012, Holiday Lake monthly board minutes continued:

Maintenance Report: Rick Kriegel reported there is a hole where the culvert is on Franklin Drive that he feels is dangerous. Shannon Hershey said they'd need to check on who's responsible for the placement of the culvert and then make sure it's taken care of. Secondly he shared the bids he received for pouring cement behind the Community Center; \$1,462.00 from Miner Construction and \$1838 from Precision Concrete.

Terry Maxfield asked if it included the fill and Rick answered that it did. This includes extending the patio from restroom door to kitchen door and then north two more feet. Rick pulled the docks out on Oct 11; the big one is in pretty rough shape. Roger Cline recommended not spraying foam over it until the lumber is replaced. Rick priced lumber: \$1,500.00 at Brooklyn Lumber; \$1,446.00 at Victor; \$1,050.00 at Menards. Concrete dock might be more durable, but probably not good for a climate where freezing occurs. Rick asked about vinyl decking, but was told it would be really slick. Rick then gave his regular report: he replaced the sign on East Ridge Drive and Lakeshore. He did some cold patching on the roads and also repaired some wash-out along the roads. He repaired the ditch on Barbara Drive by Steve Wieland's by digging out the ditch and putting in 3-inch rock. He pushed the brush back at the compost pile. He changed the oil and serviced the pickup, John Deere tractor and chipper. He also had to replace a tire on the Land Pride mower. He changed the timer at Powell Park to come on sooner at night. He swept some roads and he thinks he needs to do it sooner next year when it is hotter so it will work in the road better. He got the road grader out and took it to the campground and tried it out. He did some spraying to kill weeds. He also did the normal maintenance mowing and trimming. William Jensen said he and Rick talked to some lot owners about snow removal, trying to identify who needs to get out of the Lake area early, who needs snow removed and where the best place is to put it. Del Sherwood has some concerns about having a good place for anglers to park near his property to do some ice fishing.

Accounting Advisory Committee: No report.

Community Center Report: Kim Pendarvis reported events for this month are: a triathlon volunteer meeting on October 13, 2012; a Water Quality Testing training Monday and Tuesday of the next week; a Halloween Party scheduled for October 27. The committee is working on a policy for handling the fund raisers in terms of insurance coverage and clean-up afterwards. There will be a usage application for organizers to indicate how the Center will be used and how many are expected. Terry Maxfield expressed concern about the Center not being used very much; he feels it should be used for lake-wide social events. William Jensen felt that usage should be free for the lot owners for fund raisers, but should be okayed by the Board. Potlucks were mentioned. Bruce Rhoads state he would provide security for any potlucks. The guidelines for use of Powell Shelter have to be revisited also.

Fish: No report.

Rural Improvement Zone (RIZ): Wendy Schwab reported the RIZ trustees have paid \$10,5006.31 back on the loan # 2 which was \$30,000.00 They are requesting a new loan of \$100,000.00 for one year at 6% interest. The Board will discuss that later.

Water Quality: Connie Sjerven reported there would be a training session for testing the water on Monday and Tuesday, October 15 and 16, 2012. William Jensen asked if there would be a test on the material. Connie said there would not be a test; there are two three-hour sessions.

Beach/Restrooms: Kathy Bennett reported Ryan's Park is closed. The Beach and washrooms will close at the end of October.

Thursday, October 11, 2012, Holiday Lake monthly board minutes continued:

Unfinished Business:

A: Sealed bids to repair existing beach boat ramp – Steve Hausner, representing the architectural firm, was present for the opening of the bids. Steve explained the process of opening the bids, the firm looking at them to make sure their math is correct. Then we have 30 days to respond.

1. Jensen Construction Company, Des Moines Iowa, included 10% bid bond, Bid was \$99,700.00 3 references.
2. Iowa Bridge & Culvert, Washington Iowa, included 10% bid bond, Bid was \$48,450.00 no references.
3. Jasper Construction Services, Newton Iowa, included 10% bid bond, Bid was \$74,400.00 no references.
4. PCI Peterson Contractors, Reinbeck Iowa, included 10% bid bond, Bid was \$70,738.00 no references.

William Jensen observed that most of the cost is in the coffer dam; he asked if it was an option to skip the coffer dam. Steve answered that it could be looked at, but not usually considered for a job like this. Terry Maxfield

commented that it might not hold if not done with a coffer dam, then we'd be back in the same situation in 10-15 years. The bids will be discussed by the Board after the meeting.

- B:** 2013 Roads Chip & Seal The maps with road suggestions were not ready. This was tabled until the next meeting. All the Board members are to bring in their maps. Dale Howe asked that next year's job be completed before the triathlon on June 8, 2013, as was done in 2012. It was agreed to do that. Terry Maxfield asked if there was a problem with the new tar and gravel last year. Dale responded the majority of the comments were in favor of the newly-done roads. Rick Kriegel asked if there was something he should do with the roads that are in bad condition. The Board recommended he just do as much as he can until Spring when they are done. Duane Selken said we'll have to fix them as we go along.
- C:** Community Center – extend the back patio The Board will look at the proposal and the bids after the meeting.

New Business:

- A:** Tree Removal: U6L67-Koenig, U6L106-Vesley, U2L165-Ehrig, U3L197,198-Wieland, U4L332,333-Sherwood. These have all been approved.
- B:** Building: U5L24-Sherwood, Terry Maxfield made a motion to approve the building permit, William Jensen seconded, motion carried by unanimous vote. U5L34-Jans. Dale Howe made a motion to approve the building permit, William Jensen seconded, motion carried by unanimous vote. U6L105 Hannam Terry Maxfield made a motion to approve the building permit, William Jensen seconded, motion carried by unanimous vote. U6L106-Vesley. Terry Maxfield made a motion to approve the building permit, William Jensen seconded, motion carried by unanimous vote.
- C:** Grade/Level/Fill/Landscape: U4L334,333,332-Sherwood. Terry Maxfield made a motion to approve the plans for landscaping, William Jensen seconded, motion carried by unanimous vote. U5L42-Cline Terry Maxfield made a motion to approve landscaping plan, William Jensen seconded, motion carried by unanimous vote.
- D:** Shoreline: U6L125-Krull Terry Maxfield made a motion to approve the plans for the shoreline, William Nagel seconded, motion carried by unanimous vote.
- E:** Powell Shelter: Rental/Deposit – Shannon Hershey Shannon was asking why we had a \$50 fee for the Shelter; it should be free as it was until 2008. The use of the shelter by lot owners is always allowed at no charge. Requiring insurance for the Shelter will not protect the Association any and should not be required. Further discussion of the insurance issue can be raised at a later date. Terry Maxfield made a motion to abolish the \$50.00 fee, but keep the current refundable deposit, Matt Ogan seconded, motion carried by unanimous vote.

Thursday, October 11, 2012, Holiday Lake monthly board minutes continued:

- F:** Chelsea Savings Bank – CD 10-15-12 The CD is coming up for renewal. Wendy Schwab recommended putting it into the Checking account at Chelsea as there is a need for more fluid funds for loaning RIZ money for their projects. Dale Howe made a motion to loan \$100,000 at 6% interest to the RIZ for one year, William Jensen seconded, motion carried by unanimous vote. William Nagel made a motion to have the CD of the amount of \$103,000.50 put into a checking account so that it will be available to loan to the RIZ, Matt Ogan seconded, motion carried by unanimous vote. Terry Maxfield requested that the Board talk about putting a cap on the amount to be loaned to the RIZ at any one time; Dale Howe suggested that might go against the idea of the RIZ, since we have to spend the money before we get it back from the County. The concern is that the fund will somehow dry up and we won't get the money reimbursed. This will be discussed at a future session.
- G:** 2013 Events – draft The draft was made available for any corrections. The Nuisance Clean-Up date was approved, but the times changed to 9:00 am- 2:00 pm, because people tend to come at the last minute, whenever it is. Dale Howe suggested changing the opening of the Compost Pile to April 13, 2013. No other changes were noted.
- H:** Waterhawks ski team – A letter from Melanie Kintzle was read inviting us to contract the Waterhawks for a Ski show in 2013. The Board decided to say no to the offer. It would cost \$3,000.00 and the Board does not feel there would be that much of an interest with lot owners.
- I:** Small claims trial – Monday, October 15, 2012 – Sammie Campbell, Jr. Sammie was camping on his lot but had not paid his fees. He had signed a promissory note and paid a couple of times, but then stopped paying. He has vacated the area. William Nagel will attend the small claims trial.
- J:** Landscape, U5L27-Evans There was a long discussion about what is allowed and what needs a permit. This has to have more discussion, as it is not clear what he is doing and if he is breaking a rule. Duane Selken/

William Jensen will talk with Mr. Evans. How this applies to the Jane Beres/ Mike Colburn case was also brought up. Because Mike and Jane complied with a permit when they found out what the rule was, the fine should be waived.

K: Fence U5L67-Koenig William Nagel made a motion to approve the plans for the fencing, Duane Selken seconded, motion carried by unanimous vote.

L: Sky Divers – July 6, 2013 William Jensen made a motion to donate \$250.00 to Sky Dive Iowa, William Nagel seconded, motion carried by unanimous vote.

Communication Received by the Board: None

Our next board meeting will be November 8, 2012, at 6:30 P.M. in the Holiday Lake Community Center.

Motion to adjourn was made by Matt Ogan, seconded by William Jensen, motion carried by unanimous vote.

The meeting was adjourned at 8:11 P.M.

Minutes taken and typed by Dale Howe.

Dale Howe-Holiday Lake Board Secretary

Attest to:

Shannon Hershey – Holiday Lake Board President