

**Holiday Lake Owners' Association, Inc.
Regular Monthly Board Meeting Minutes
Thursday, April 13, 2017
Holiday Lake Office, 6:30 P.M.**

Call Meeting to Order by President Bille Jean Snyder
Secretary, Carla Bunger, took roll call with 6 Board of Directors present

Time: 6:28 p.m.

<input checked="" type="checkbox"/> Bille Jean Snyder- Present		<input type="checkbox"/> Carla Bunger- Present	<input type="checkbox"/> Lu Wieland- Present
		<input type="checkbox"/> Wayne Worthington- Present	<input type="checkbox"/> Stan Zeutenhorst- Present
		<input type="checkbox"/> Jay Hoskey- Present	<input type="checkbox"/>

Director Bunger confirmed a quorum was present to proceed with Holiday Lake Regular Business Board Meeting.

Monthly Board meeting attendance sign in sheet showed 8 in attendance

President Snyder welcomed all attending & announced:

Please be sure to sign in for documentation purposes

Meeting will be recorded for the sake of documentation.

Anyone wishing to address the board of directors is to stand up and state their name and address for the record.

Additions to the Agenda: Under Updates: River Otters
Under Committees: Water research - 2017 Treatment Plan
Fish - Fund Raiser
Under Building Permits: 5. Unit 6 Lot 324 Crawford-Septic-Crawford
Under Tree Removal: Unit 3 Lot 128 Norris

Motion to approve the agenda with additions:

Made by: Wayne Worthington; 2nd by Jay Hoskey
Aye: 5 Nay 0 Abstain 0 Motion passed by voice vote

Minutes of March 9, 2017 Regular Business Meeting: Corrections/Additions?

Motion to approve the minutes as written made by: Wayne Worthington 2nd by Stan Zeutenhorst.
Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Treasurer's Monthly Report: Corrections/Additions? Presented by Wayne Worthington

Office Manager, Wendy Schwab, provided balances in board approved projects: pickle ball fund; South boat dock fund and playground fund.

Motion to accept as presented by Stan Zeutenhorst; 2nd by Lu Wieland.
Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Expenditures/Bills for April/May 2017, presented by Treasurer: Wayne Worthington outlined bills paid in March previously approved; other bills paid in need of approval and outstanding bills to be approved for April. Office Manager, Wendy Schwab, presented an additional bill for repair of the boat motor received after bills presented.

Motion to accept/pay bills as presented by Lu Wieland; 2nd Carla Bunger.
Aye 5 Nay 0 Abstain 0. Motion passed by voice vote.

Security Report:

Bruce Rhoads did not have a written report as his computer crashed. He is hopeful it will be up and running sometime within the next week or so.

Things are starting to get busier around the lake. Received a complaint made about an ATV running at 11 or 12 pm, was unable find this individual. Had an incident last Saturday night where a young adult or older teen with a mask was seen around Ryan's Park; drove off fast; spun a donut on the beach and then came back toward where Bruce was sitting. When Bruce was spotted, driver of said ATV took off at a high rate of speed and Bruce lost track of him on Aurora. Having a masked individual displaying this type of behavior is somewhat concerning.

Reported 8 people attended CPR Awareness class and felt good information was given. Greg Johnson from Toledo EMT/Ambulance Unit donated his time to provide this class. Bruce asked the Board to consider giving some sort of donation in appreciation since Mr. Johnson provided the awareness class at no cost to participants nor Holiday Lake without expectations of payment. President Snyder said the Board will take consideration under advisement.

Water Responders has been delayed getting organized/started due to the computer crash. Bruce is hopeful the list of volunteers was not lost with the computer problems. He plans for information out as soon as he gets the computer up and running.

Bruce reports he is privately contracted with Holiday Lake for 1000 hours per year so he has to balance out when he works those 1000 hours in the best interest of Holiday Lake. Therefore, he will be more visible during the summer months, generally May through August when his time is most needed due to the activities around the Lake.

Maintenance Report: Rick Kriegel reported:

March had little snow to push

Buried remaining brush pile on Carron Dr. that did not burn in 1st burn.

Maintenance Report continued:

Installed Holly Losh Unit 4 Lot 178 culvert and have picked up additional culverts from Hickenbottom's to have materials as needed. Stan and I checked out the new truck and used flatbed. The used flatbed ended up not being what we thought would work for Holiday Lake since it was 2ft longer expected and did not fit the truck wheel base. Contacted Truck Equipment in Des Moines on cost a new flatbed in the sized needed. Holiday Lake has done business before with Truck Equipment and had already ordered the plow attachments for new truck. Having troubles with the Ford F350 again so had to take it to Don Wierman to be looked at. Changed the oil and fuel filters and air cleaner on the Ford F350 as well as changed the oil / fuel filters, air cleaners and blew the dirt out of the radiator on the backhoe. Met with Dave Schinckel, from Manatts, and Stan about 2017 on chip and seal Holiday Lake roads. Mr. Schinckel also shared possible opinions on some trouble soft spots in the roads. Started spring prep with taking sander off the truck; moving the snow plow out of the shop and rearranging other equipment in order to have room to get mowers out and ready. Built 4 new road barricades so will have more barricades for upcoming spring road work & other times road barricades are needed for Lake activities. Weight embargo signs were never put up since there was not much frost in the ground and what was there went out so fast from the rain there was no point of placing a weight embargo early spring 2017. After a lady come in the office with concern of a trap up at the camp ground, went up and found a box trap in the trees that was not set and did not see any other signs of any other traps and there was no tag or other identification of owner on the box trap. Even though a box trap will not hurt or kill an animal or person, removed it from the camp grounds. Also found an air tank in the same area. Placed order with Loren Ford to bring some rock to the maintenance shop and 2 loads to the camp ground because it was pretty muddy on the lane around the play equipment.

Hearings: none

Updates:

RIZ - Bille Jean Snyder reported RIZ is ramping up with preparation for 2017 projects. Trustees are prioritizing projects to be completed and bids will be let soon. Under the governing guideline, RIZ funding can be used for erosion control and water quality. Therefore, the Trustees approved working as 50/50 partners with Holiday Lake Owners' Association to share the cost of 2017 water treatment and have been provided the same information as the Lake Board.

St Patrick's Dance - Lu Wieland reported \$220.00 was raised to be put toward audio/visual equipment for the Community Center. Even though there was not a big crowd, it was a nice midwinter activity and a good time. She will turn the funds in to the office tomorrow. Bille Jean Snyder thanked Lu for organizing this event.

Defibrillator – Bille Jean Snyder shared the Victor telephone co-op has donated a defibrillator to Holiday Lake in memory of an employee. At a future date, this generous gift will be presented to the Lake and demonstrate how to use as well as maintaining the equipment. The Board of Directors will be considering the location to house the unit. This thoughtful gift supports information Bruce Rhoads has previously brought to the Board for consideration.

June Clean Up - Has been scheduled for Saturday, June 10 and Saturday, June 17. As a reminder from last year, which was the first year to have two Saturdays and it worked very well. Dumpsters are provided by Audas Sanitation with Lu Wieland, Phil Reeves, and Jim Hamilton monitored the dumpsters and would call Audas when they got full. Audas would then come out, exchanged full dumpster with empty one. Stan Zeutenhorst will again be in charge of arranging disposal of white goods and metal. There has been a charge of \$5.00 for appliances and TV's. but since the landfill has increased charge to \$10.00 per item, Holiday Lake may need to charge \$10.00 also. Bruce Rhoades asked about the Board's expectation of him with regard to metal salvagers coming through the lake to pick up scrap metal; which could be considered helpful. President Snyder thanked him for asking, and stated the Board has a few other details to finalize along with his role in 2017 Clean up Days.

Membership directory – Office manager, Wendy Schwab, informed the community the new directory of members has been completed and booklets are back from printer. The Directory include an alphabetical listing of lake owner's, Lake maps per unity, and sponsoring advertisements. Directory are printed every 5 years. And be purchased in the business office available for \$5.00 per book. Wendy thanked Stan Zeutenhorst for picking up the directories and distributing to the sponsors. Bille Jean Snyder recognized the hours and hours Wendy has put in on this project and thanked her for a job well done.

Dock Replacement – The Board has been discussing replacement of the South boat dock and Rick Kriegel has been researching costs for this project from different companies. This project regretfully will be tabled at this time based on budget constraints.

River Otters – Wendy Schwab, Office Manager, reported, DNR has been contacted regarding the problem at Holiday Lake. DNR guidelines state River Otters can only be trapped between November and January unless they are causing a major fish kill which DNR officials would have to determine. Yes, DNR informed there have been some dead fish noted on docks, but this is not enough to warrant intervention. Suggestion made from DNR for dock owners: keep bright lights shining on docks and/or loud noise. Bruce Rhoades stated that they come up from Walnut Creek and even if we get rid of a few, more will come.

Committee Reports

Community Center – Lu Wieland

Has nothing new, a busy summer scheduled.

Water Research: - Jay Hoskey and Connie Sjerven

Shared the extensive research done to find an experienced company to come in and really review the type of problems we have; the kinds of plant growth and what needs to be done to maintain healthy water. A company from Pennsylvania has been contacted about how to treat our water beginning application now. This company has been in business for many years and will not only treat our water, but will continue to monitor monthly checking all levels of the water depths for temperature, clarity of water, alkalinity, PH and oxygen levels to be sure we achieve the proper balances for a healthy ecosystem. They will be using copper sulfate to try to diminish the algae and pond weeds, but it is necessary to have some water vegetation for the fish population. Again, they will be monitoring our waters as the summer goes to try to provide us with the best plan possible. This company is charging significantly less than a previous quote for a lesser service. The cost of treatment will be approximately \$7000.00 per month for five months. This cost will be split 50/50 with RIZ.

Connie stated she had worked on the water for many years and last year was actually the first year that we tried a major treatment. This is our biggest issue and we knew we had to be conservative in dealing with Mother Nature. Last year's attempt did help some, but we need more so turned to this bigger picture approach with someone who really understands our problems; however, we cannot expect miracles. Wayne Worthington also stated that because of our lack of snow cover this past winter the plant growth could be worse this year. Jay also stated that normal lake water does have algae growth and clear water is not a healthy ecosystem.

Bille Jean Snyder thanked both Jay and Connie for their work on this project. A lot of time and effort were put in by both Connie and Jay to find a company that we feel know what they are doing and will provide a quality service for a reasonable cost. Making contacts - inquiries outside the state to find a group with good credentials and track record to try to get the best for the lake

The Board felt this company offered the experience and plan that was well thought out and within our budget

Bille Jean Snyder entertained a motion to contract with Aquatic Environment Consultants, Inc. to implement Holiday Lake 2017 water quality treatment plan of conducting water sampling and treatment application according to sample results during the months of April, May, June, July and August and to partner with RIZ (Rural Improvement Zone) the cost 50/50 of 2017 water quality treatment plan
Motion to accept the water treatment was presented made by Stan Zeutenhorst 2nd Wayne Worthington

Aye 5 Nay 0 Abstain 0 Motion passed by voice vote.

Fish Committee – Mike Ehrig

Informed community 500 catfish were added 2 weeks ago.

Requesting consideration to approve an additional fund raiser the day of the fireworks-July 1, 2017 because Mother Nature did not cooperate, so were not able to have the annual ice fishing tournament due to thin ice. Therefore, lost about \$2000.00 we normally get. The fish committee would like to set up the hot dog cart in the parking lot next to the beach.

Recognizing Boards' past practice has been to approve only 1 fund raiser per date so as not to possible impact potential loss of profits to project, Wayne Worthington talked with Rick Kriegel about sharing space in the Community Center on Saturday of the 4th of July Celebration weekend for the fish committee to have a hot dog fund raiser along with Rick's ice cream social, which "Board approved fall 2016 for playground equipment fund raiser -ice cream social to be in the community building day 2017 fireworks are scheduled, July 1, 2017."

A lot of room is needed to set up the ice cream equipment. Carla Bunger mentioned that it would be very tight and difficult in the kitchen to have both hot dogs and ice cream at the same time. Wayne Worthington completely disagreed with this and feels there is room. Because (a) ice cream social set up pretty much takes kitchen space uncertain Community Center kitchen would have enough room to accommodate both fund raisers (b) floor space in the Community Center needs to be saved for the fireworks personnel to get away from heat during setup and/ or emergency situation(s) where shelter is required for 1st aid to be administrated (c) concern over the fact that there are so many people in that beach area to have hot dog stand, will add to the road, parking, people congestion as well as might present a potential hazard the Community Center nor beach area would not be the best location of July 1, 2017 for the fish committee fund raiser hot dog stand.

Bille Jean Snyder entertained a motion to approve holding both playground equipment ice cream social and fish committee hot dog stand fund raisers on Saturday, July 1, 2017 where playground equipment ice cream social location will be at Community Center and fish committee hot dog stand location will not be at the Community Center nor beach area but details will be worked out with Board.

Wayne Worthington made motion to approve holding both fundraisers July 1, 2017 with playground equipment ice cream social in Community Center and location of the fish fund hot dog stand to be determined 2nd Jay Hoskey

Aye 5 Nay 0 Abstain 0 Motion carried by voice vote

Rick stated that in the future he would be willing to have his social on Sunday if the fish committee needed the building on Saturday

Easter Egg Hunt - Bille Jean Snyder stated that she overlooked this very important item to add to the updates, and apologized to Connie Sjerven who has organized.

Connie shared there will be 1000 eggs filled with candy, Easter baskets and many items given away like bikes/tricycles. Will be this coming Saturday at 1 pm rain or shine.

The kids love this and Bille Jean thanked Connie for her work.

New Business

Building Permit Application

- Unit 6 Lot 131- Storage building-Brown
- Unit 6 Lot 155 156- Remove stumps, grade-Brustkern
- Unit 4 Lot 184- Storage Building-Landuyt
- Unit 1 Lot 53- Replace Driveway-Swan
- Unit 2 Lot 324 – Septic -Crawford

Bille Jean Snyder asked for motion to approve building permits as presented

Motion made by Lu Wieland

2nd by: Stan Zeutenhorst

Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Culvert.

- Unit 2 Lot 326 –Webb
- Unit 2 Lot 327- Webb

Bille Jean Snyder asked for motion to approve culvert installations as presented

Motion made by Jay Hoskey

2nd by: Stan Zeutenhorst

Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Tree Removal

- Unit 3 Lot 128 Norris
- Chris Norris has a dead pine in his front yard and asked to remove.

Bille Jean Snyder asked for motion to approve tree removals as presented

Motion made by Lu Wieland

2nd by: Wayne Worthington

Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Part Time Summer Help

Advertised for on call positions for 2017 part time summer help with several applicants. Stan and Rick conducted interviews. From interviews recommend to the Board to hire

Andy Frome and Ray Hard to work as “on call help for grounds maintenance and general maintenance crew” .

Mark Hilligas to work every Saturday April 8th to November 4th at the compost pile.

Each position classified as part time salary employee

Each position salary based on rate of \$10.00 per hours

Bille Jean Snyder asked for motion to approve hiring Andy Frome and Ray Hard to work as 2017 seasonal “on call help for grounds maintenance and general maintenance crew” at \$10.00 per hour and Mark Hilligas to work each Saturday at the compost pile April 8-November 4, 2017 at \$10.00 per hour.

Motion made by Lu Wieland

2nd by: Jay Hoskey

Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Wrestling Event

A request was brought before the Board last month to allow attendees of a wrestling camp use of the Community Center for a social event for camp participates which would be sponsored by a lake owner. The sponsoring Holiday Lake lot owner has taken the proper steps required to rent the Community Center on Wednesday, June 14, 2017 for this event by paying the rental fee, deposit, and presenting proof of insurance. There is a clear understanding by all involved, the participates will be allowed to use the Community Center, park, ball field and swim, however, no fishing nor camping will be permitted.

Bille Jean Snyder asked for a motion to approve wrestling event

Motion to approve made by Stan Zeutenhorst

2nd by: Carla Bunger

Aye 5 Nay 0 Abstain 0 Motion passed by voice vote

Unfinished Business

None

Lot Owner Discussion

None

Final announcement: In response to community requests to have the can recycling left open longer on Saturdays. Bille Jean Snyder presented an idea to leave gates open to allow extended hours on Saturday for recycling until 3:00 pm Saturday April – November 2017. Assigning Mark Hilligas to close recycle doors and lock the gate after closing the compost site at 3:00 pm. Everyone thought this was a good idea and will get this information out to the community.

Bille Jean wished all Happy Easter and asked for a motion to adjourn.

Motion to adjourn: made by Wayne Worthington

2nd by: Jay Hoskey

Aye 5 Nay 0 Abstain 0

Motion carried by voice vote.

Meeting is adjourned at 7:40 pm CDT

Minutes recorded and written by Carla Bunger and Amy Baetsle

Attest to by:

Bille Jean Snyder, President