

**Holiday Lake Owners' Association, Inc.
Regular Monthly Board Meeting Minutes
Thursday, January 11, 2018
Holiday Lake Business Office, 6:30 P.M.**

Notice

- ^ *Holiday Lake Owners' Association, Inc. holds a monthly business meeting on the second Thursday of each month.*
- ^ *To assist the Board of Directors in making these meetings run as efficiently as possible, all lot owners requesting to address the board are required to complete a Request of Holiday Lake Lot Owners form prior to the start of the meeting.*
- ^ *During the Board Meeting only questions for clarification purposes will be accepted.*

Call Meeting to Order by: President Snyder
Board of Directors present:

Time: 6:29 pm CST

	Rick Hinkle		Carla Bunger- Present
	Bille Jean Snyder- Present		Angel Kriegel- Present
	Lu Wieland- Present		Wayne Worthington- Present
	Jay Hoskey- Present		

President Snyder asked Secretary Bunger a quorum present. **Secretary Bunger affirmed quorum present to conduct business meeting.**

Monthly Board meeting attendance sign in sheet registered **12 present**

President Snyder announced:

Meeting will be recorded for the sake of documentation.

All lot owners requesting to address the board are required to complete a Request of Holiday Lake Lot Owners form prior to the start of the meeting.

Any Holiday Lake property owner wishing to address the board of directors is to stand up and state their name and address for the record. Anyone attending that is not a Holiday Lake property owner of record is welcome to attend, however, will not be given the opportunity to interact during Holiday Lake Owners' Association, Inc. Regular Monthly Business Meeting.

Additions to the Agenda:

- New Business: Item G. Bozo Aerator
- Lot Owners Discussion: Boys and Girls Club
BGM After Prom 2018

Adoption of the Agenda with additions:

Motion to Accept by: Lu Wieland 2nd By: Carla Bunger
Aye Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger
Nay 0 Abstain 0 Motion carried by: Roll call vote

President Snyder made the following announcement:

Before moving into action items, I am announcing Director Rick Hinkle, Unit 1 Representative, has given his resignation effective immediately for personal reasons. Rick's contributions to Holiday Lake will be missed by the Board of Directors as well as the Holiday Lake Community. At this time, no decision has been made on appointments for this position. The Board of Directors will be reviewing options available soon.

Minutes of December 14, 2017 Regular Board Meeting:

Motion to Accept as written by: Jay Hoskey 2nd By: Angel Kriegel
Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger
Nay: 0 Abstain 0 Motion carried by: Roll call vote

Treasurer's Monthly Report: Presented by President Snyder as prepared by Treasurer including projected projects balances as of December 31, 2017: HLCC Audio Visual \$220.00, Playground Equipment \$10,381,80, 2nd Pickle Ball Court \$880.00, South Dock Restroom \$475.00, Beach Bobber/Platform \$405.00

Motion to Accept as presented by: Carla Bunger 2nd By: Angel Kriegel
Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger
Nay: 0 Abstain: 0 Motion carried by: Roll call vote

Expenditures/Bills for December 2017/January 2018, presented by President Snyder as prepared by Treasurer

Motion to Accept as presented by: Angel Kriegel 2nd By: Jay Hoskey
Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger
Nay: 0 Abstain: 0 Motion carried by: Roll call vote

Security – Bruce Rhoads

Reports he is out of hours, but has continued to monitor the lake regularly checking on empty cabins. He had one reckless driving complaint and has a pretty good idea of who it was, otherwise checked both weekends for shotgun season openings and found no one running deer out of the lake.

Bruce also states that, if his contract is renewed, at next meeting he would like to present topics of having someone from the East Poweshiek County Ambulance First Responder come in for training which would dovetail with the missing child and water rescue teams he has organized. Also, consideration offering another awareness CPR class.

Maintenance – Rick Kriegel

Reported put a new cutting edge on the snow plow that was purchased from truck equipment in Des Moines. Well we finally got several snows nothing to terrible but did have to come in on x-mas eve and work we had a good snow couple days be for it. I also got called in on New Year's Eve to clear the community parking lot for the New Year's Eve dance and I sanded some hill to make sure people could get up and down them ok. With the extreme cold I have been going to town to get fuel for the truck and backhoe cause the diesel barrel froze up. Thinking the pump is getting bad and when it gets really cold it won't pump. I have changed the fuel filters in the f350 to make sure it won't jell up on me. I did have to pull the old snow plow out a couple of bolts broke on the cutting edge so it was nice to pull out the old one and keep going and fix the other one at another time. Put up warning thin ice sings up at the bout ramps and on bozo pond also.

President Snyder thanked Rick for his long hours keeping the roads open during the recent snow storms.

Before moving to next item, Bruce Rhodes asked to interject. Suggested to put on the Holiday Lake website the locations of defibrillators at Holiday Lake. There is one at the Community Center and second at Pauline Hampton's residence. Ms. Hampton confirmed she is willing to have her address given as one of the locations. President Snyder requested that Bruce to send a email to the Lake office with the information to be included and thanked his suggestion.

Updates -

1. RIZ - President Snyder reports the RIZ committee continues to meet monthly and evaluates/prioritize 2018 projects.
2. Looking Ahead – Office closed Saturday, January 13, 2018

Committee Reports

- Community Center-Lu reported Bean Bags ongoing and New Year's Eve dance was held.
- Fish-Dennis Jones reports the fishing tournament is scheduled for February 3, 2018 with registration at 6:30 am at the Community Center. The tournament will run from 7:00 am until 1:00 pm. Mr. Herman will sell bait for those participating. The Fish Committee will be serving Chili and Hot dogs starting around 10:30 am and cost will be \$4.50 to \$5.00 per plate and lot owners not participating in the tournament are welcome to come for the food.

Pauline Hampton asked who is responsible for the safety of the fishermen. President Snyder confirmed every participant signs a waiver and the fish committee does a very good job of monitoring the conditions of the ice well, identifies areas restricted due to unsafe ice, and will cancel the event if the ice is compromised.

New Business:

Building Permit Applications

- Unit 5, Lot 73 Grading/Dirt-Steinford
- Unit 1, Lot 2 Grading/Dirt/Retaining Wall-Lanning
- Unit 4, Lots 154, 155-Garage-Euchner

Each of these projects has been reviewed and meet Holiday Lake Rules and Regulations. Lu Wieland asked about the Euchner garage project which was reviewed several times. President Snyder stated this project was initially listed as a request for a pole building, which was denied. Jay Hoskey shared the Building Committee worked with Mr. Euchner to revise the plans which changed several times to meet compliance guidelines and Mr. Euchner was pleasant to work with.

Motion to approve building permits by: Lu Wieland 2nd by: Jay Hoskey

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll Call vote

Tree Removal: none

Culvert: none

2018 Form 2 Motor Vehicle

President Snyder reviewed added language as "only lot owners with voting rights" in the last statement of the second paragraph. And the formatting updated but basic remains unchanged See Form 2 attached.

Motion to accept Form 2 language revisions by: Lu Wieland 2nd by: Angel Kriegel

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll Call vote

2018 Form 3 Land Craft/Watercraft

Language revision reviewed by President Snyder as "current lot owners with authorized entitled voting rights" added to first statement. And the formatting updated but basic remains unchanged See Form 3 attached

Motion to accept Form 3 by: Jay Hoskey 2nd by: Carla Bunger

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll Call vote

2018 Service Contracts

Bruce Rhoades – Security January 2018 - January 2019

This contract is for 1000 hours at a fee of \$26,500.00. This amount is unchanged from previous year.

Motion to renew the Security Contract for Bruce Rhoades by: Lu Wieland 2nd by: Jay Hoskey

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll Call vote

Lynn Baustain – Beach-Bathhouse-Restrooms-Campground-Park Manager April/Sept 2018

Lynn has taken care of the beach bathhouse, restrooms, campground and managed the park area for the past 3 years. The rate of the contract is \$750.00/month. This contract can be adjusted depending early spring and/or late fall weather with rate adjusted to reflect operational months. Lynn has again expressed interest in the position.

Motion to renew the Beach Bathhouse, Restrooms, Campground, Park Manager contract with Lynn Baustain by: Carla Bunger 2nd by: Angel Kriegel

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll Call vote

Mark Hillagas – Compost Pile Supervisor April – November 2018

Mark supervises the compost pile each Saturday morning. 2017 was his first year. He has expressed interest in providing this service for 2018. This is a wage position of \$10.00/hr.

Motion to employ Mark for the 2018 season by: Jay Hoskey 2nd by: Lu Wieland

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll Call vote

Aerator Bozo

President Snyder turned the floor over to Lu Wieland to review the timeline of this issue.

Lu reports that the Board has been working on the situation of an aerator installed in Bozo without approval by Mr. Edelen since December 1, 2017. The Board members have had many interactions with Mr. Edelen about the safety of the ducks and safety concern for community with the aerator operating to keep open water which is influencing the strength of the ice being formed.

Lu stressed points:

- encouraged Mr. Edelen to find alternative arrangements for the ducks
- there have been individuals interested in housing the ducks in appropriate settings,
- 4 weeks monitored the effects the aerator on the ice forming

Jay Hoskey reported his research with Department of Natural Resources which state "Aerated waters are associated with increased drowning events and there are steps and rules regarding aerator installations that need to be followed."

Motion to approve removal of the aerator from Bozo Lake because it was not approved prior to installation and concerns about safety hazard from open water by: Lu Wieland 2nd: Jay Hoskey

Mr. Edelen asked if he could play a recorded voice message left on his phone from President Snyder. His request was granted. He played the recorded message and was thanked for sharing it. President Snyder asked if there was no more discussion from the Board will take a vote. At this time Tom Taber, Brian Edelen, and Pauling Hampton very strongly reject taking a vote when the argument was not allowed from the floor. Mr. Taber announcing the Board was out of order for not following Robert's Rules.

Jay Hoskey stated that we are voting on removal of the aerator that had not been approved by the board prior to being installation, Bozo is common grounds meaning Board must authorize/approve what happens not a single person, and lastly President Snyder did not state the aerator would be approved to stay but rather the Board would consider after monitoring the conditions and this not up to one Director, it is a Board decision.

Call for order was made by President Snyder and Roll call vote taken:

Aye: Lu Wieland, Jay Hoskey, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: Angel Kriegel Motion carried by Roll Call vote.

Before moving to next business item

Dennis Jones asked why the ducks could not be removed from Bozo and placed on Andy's Lake which does have a legal aerator, then return the ducks to Bozo in the spring if Brian wants them there. Jay Hoskey said we cannot alter our water to accommodate pets. President Snyder confirmed with Tom Taber that he was on the board when the aerator was approved for placement in Andy's lake because the water in that lake is so shallow and there was concern about fish kill. Pauline Hampton stated the Board indicated there had been concerns voices about the ducks and open water but since not formal complaint about the ducks made in writing then the Board was not allowed to act-vote and wants Board to present the proper By-laws or written complaint at the next board meeting. President Snyder again explained the Board was not taking this action because of concerns voiced but rather because of the Board's direct involvement with this situation since December, therefore no concern from the community played a part in the Board addressing the safety concern to the Holiday Lake community with the aerator creating the potential of unsafe ice. Therefore, Board took action on removal of the aerator, which was not approved prior to installation, for safety's sake.

Lot Owner Discussion Items:

Boys and Girls Club:

Chris DiNaso and Heidi Sunkle would like the board to consider use of the Community Center for activities of kids between 7 to 11. She recognized Dorothy Banzhaf has the younger group Kid's Club, but talked directly to her. Her granddaughter and another young lady of the same age become great lake friends and talked about being able to have activities at the Community Center such as a Valentine's Day dance or game days. This is in the very early stages of talk and after a lot of discussion with the girls, perhaps use the Community Center every other Saturday either 9-11 am or 6-8 pm. They would like to do this over the winter months.

They would really like to do something on a larger scale and possibly include children from Brooklyn and not just from the lake. President Snyder reviewed that the group would need to follow the rules and requirements of the Community Center rental agreement, so possible should start out with Holiday Lake kids rather than opening up to the outside. If someone is here for a sleepover, that individual would be welcome. Chris also asked if the Board would be willing to give the group funds for their endeavor. Angel Kriegel suggested to start, have the kids bring games from home for game night to see how much interest there is before allocating monies. Chris would also like to advertise on the Lake Website or put up fliers. Possibly putting fliers at the dam shadowbox, and it was suggested to place something at the two library boxes around the lake. At this time the Board would like Chris, Heidi Sunkle, and the girls work with Director Lu Wieland as they to come up with more formal information and to present at the next Board meeting.

BGM After prom: In the past, Holiday Lake has given \$50.00 to the BGM after prom party.

Motion to again give \$50.00 to this event made by: Jay Hoskey 2nd: Lu Wieland

Aye: Lu Wieland, Jay Hoskey, Angel Kriegel, Wayne Worthington, Carla Bunger

Nay: 0 Abstain: 0 Motion carried by Roll call vote

Unfinished – Old Business: None

Motion to adjourn: Motion By: Angel Kriegel 2nd By: Jay Hoskey
Aye, 5 Nay, 0 Abstain, 0 Motion carried by voice vote

Meeting adjourned at: 7:48 pm

**Next Regular Business Board Meeting
February 8, 2018 6:30 P.M.
Holiday Lake Business Office**

RESPECTFULLY SUBMITTED, Carla Bunger, Secretary

ATTEST TO:

Angel Kriegel, Vice-President

HOLIDAY LAKE OWNERS' ASSOCIATION, INC.
101 BUENA VISTA DRIVE, BROOKLYN, IA 52211

2018 MOTOR VEHICLE REGISTRATION FORM

MOTOR VEHICLE STICKERS will only be issued for Motor Vehicles registered to current lot owners with authorized entitled voting rights and in good standing.

Upon receipt of your completed Motor Vehicle Registration Form **AND** current proof of ownership in lot owner's name for **ALL** Motor Vehicles to be registered (*new requirement in 2012*), your registered numbered stickers will be mailed to you or you may stop in the office during normal business hours to take care of this. Note that **only** lot owners with voting rights, all annual maintenance fees and all assessments paid in full are eligible to receive stickers.

All Motor Vehicle stickers **MUST be VISIBLE at all times**. Display designated Motor Vehicle sticker on lower driver's side windshield

Please provide the year, make/model, and license plate number for each Motor Vehicle **along** with current proof of ownership **for each** Motor Vehicle to be registered. Acceptable proof is **any of the following**: current copy of Vehicle Registration **OR** current copy of Insurance binder with lot owners name and each vehicle listed.

Year	Make/Model	License Plate Number
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

WAIVER OF LIABILITY and AGREEMENT AS TO INDEMNIFICATION & ASSESSMENTS: I represent that I am the owner of the above described Motor Vehicles, and I **waive liability**, absolving the Holiday Lake Owners' Association, Inc.; its board, employees and members; and their families and heirs (Absolved Individuals), of any demand, claims, actions, causes of action, losses, damages, liabilities, liens, judgments, costs and expenses of every type and nature (including, without limitation, reasonable attorneys' fees and expert witness fees actually incurred or to be incurred (collectively, "Claims")) arising from or caused by the operation of any of my Motor Vehicles, whether or not listed above, at the Holiday Lake Subdivision, including without limitation its roads, commons and lakes. **In addition**, I agree to **hold the Absolved Individuals free from and to compensate them fully for any Claim** relating in any way to the operation of any of my Motor Vehicles, whether or not listed above, at the Holiday Lake Subdivision, including without limitation roads and commons. **In addition**, I agree to be **financially responsible for any and all assessments** incurred by any rule violations related to the use of my Motor Vehicles, whether or not listed above.

I AGREE to the above WAIVER OF LIABILITY and AGREEMENT AS TO INDEMNIFICATION & ASSESSMENTS. I FURTHER AGREE TO FOLLOW THE RULES, REGULATIONS AND BYLAWS OF HOLIDAY LAKE OWNERS' ASSOCIATION, INC.

Lot/Motor Vehicle Owner Name (Please Print) _____

Date: _____ Unit No. _____ Lot No. _____

Signature: _____

HOLIDAY LAKE OWNERS' ASSOCIATION, INC.
101 BUENA VISTA DRIVE, BROOKLYN, IA 52211

2018 LAND CRAFT AND WATERCRAFT REGISTRATION FORM

Land Craft and Watercraft stickers will only be issued for Land Craft and Watercraft owned by current lot owners with authorized entitled voting rights and in good standing.

Land Craft

In this section term refers to all motorized vehicles other than passenger cars, trucks, motor homes, street-legal motorcycles, and construction and maintenance vehicles, including without limitation, non-street-legal motorcycles, mopeds, mini bikes, ATV's (3 & 4) wheelers, snowmobiles, golf carts and go-carts.

All Land Craft must have an **orange safety flag** mounted on the craft, which extends not less than one foot above the highest point of the vehicle, including person(s) in or on the craft. The-flag must measure a minimum of 40 square inches.

The **minimum age for operating Land Craft anywhere within the Holiday Lake Subdivision**, including without limitation the roads and commons, shall be **fourteen (14) years of age**, unless a higher age is required by law or recommended by the manufacturer of the Land Craft.

Watercraft

In this section term refers to all powered or non-powered vessels, ships, boats, canoes, sailboats, rowboats, trolling boats, pontoon boats, paddle boats, kayaks, jet skis, wind surfers, hard sided paddle boards, or other devices for water transport. Watercraft does not include skis, surfboards or inflatables such as blow up paddle boards, tubes, and other such items.

Persons under 12 years of age may operate a vessel propelled by a motor of more than 10 horsepower, including a personal watercraft, **only if** they are accompanied on board by a responsible person who is at least 18 years old and experienced in operating the vessel.

Persons 12 years of age or older but younger than 18 years of age may operate a vessel propelled by a motor of more than 10 horsepower, including a personal watercraft, **only if** he or she has successfully completed a boater education course approved by the Iowa Department of Natural Resources or is accompanied on board by a responsible person who is at least 18 years old and experienced in operating the vessel.

Persons required to have successfully completed a boater education course must provide a copy to the Association at its Lake Office and carry their boater education certificate on board and made available upon request by Association staff.

When a person has fallen off any object or device that is being towed or ridden on, must hold one ski up or one arm up so that Watercraft can see them, and the spotter in Watercraft must hold up an orange flag and waving it until boat is underway again. The orange flag must be a minimum of 40 square inches.

Length of Watercraft

The maximum permitted length for Watercraft other than pontoon boats used on Holiday Lake is twenty-one (21) feet.

The maximum length for pontoon boats used on Holiday Lake is twenty-four (24) feet.

Longer boats, purchased prior to December 8, 2011, registered at the Holiday Lake Office and permitted to operate on the lake in calendar year 2011 shall be permitted so long as the boat is continuously registered each year thereafter by the same lot owner.

In no case shall a lot owner be allowed to substitute a permitted, over-sized boat with another over-sized boat.

A new owner of a previously permitted, over-sized boat, shall not be allowed to register the boat for use on Holiday Lake.

Be alert of water conditions by colored flags on the main dam, north boat ramp, west boat ramp, and south ramp

RED FLAG: means NO WAKE due to high water.

BLACK FLAG: means NO MOTORIZED recreational vehicles are allowed on the lake, due to extremely high water.

YELLOW FLAG: means Holiday Lake is experiencing high levels of Bacteria. Holiday Lake recommends not engaging in water activities.

Take note

NO guest Watercrafts of any type and/or other category are allowed on Holiday Lake waters.

Only **TWO** motorized Watercraft per Lot Owner are permitted on the lake at any time.

NO guest Land Crafts of any type and/or other classification are allowed any place within Holiday Lake subdivision common grounds including roads.

Only registered Land Crafts and Watercrafts displaying current and correct Holiday Lake Stickers are permitted on Holiday Lake Subdivision lakes and/or roads and/or commons.

Stickers must be **applied permanently** on all Land Craft and Watercraft **no later than May 1.**

Remove any visible old stickers on Land Craft and Watercraft before applying current sticker.

Land Craft must display stickers on two sides of vehicle as shown on attached illustration

Watercraft must display stickers on **both** sides of the Watercraft. Stickers must be permanently **applied prior to launch** watercraft on the Lakes of Holiday Lake Subdivision

Upon receipt of a Lot Owner’s completed registration form and has met all registration requirements, stickers will be mailed directly to property owner or obtained at the Lake Office.

Registration requirements:

- a. Owner of craft must be a Lot Owner with authorized entitled voting rights, all annual maintenance fees, supplemental fees, and all assessments paid in full to receive stickers.
- b. Completion of this form.
- c. Proof of current **liability** insurance covering all motorized Land Craft and Watercraft for all operators, including the Year, Make, Model, Expiration date of policy and Lot Owner’s name as insured. All information must match information provided herein.
- d. Payment of a \$15 user fee per Watercraft and per Land Craft per year. Make checks payable to Holiday Lake Owners’ Association, Inc., 101 Buena Vista Drive, Brooklyn, IA 52211

The annual Registration Fee for Land Craft and Watercraft (as defined above) is \$15.00 per craft per year.

A \$30.00 service fee will be charged for returned checks

RECREATIONAL VEHICLE REGISTRATION PLEASE FILL OUT IN FULL

Land Craft – (Year, Make, Model, Color)

Watercraft – (Year, Make, Model, Color)

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

WAIVER OF LIABILITY and AGREEMENT AS TO INDEMNIFICATION & ASSESSMENTS: I represent that I am the owner of the above described Watercraft and Land Craft (Recreational Vehicles), and I **waive liability**, absolving the Holiday Lake Owners’ Association, Inc.; its board, employees and members; and their families and heirs (Absolved Individuals), of any demand, claims, actions, causes of action, losses, damages, liabilities, liens, judgments, costs and expenses of every type and nature (including, without limitation, reasonable attorneys’ fees and expert witness fees actually incurred or to be incurred (collectively, “Claims”) arising from or caused by the operation of any of my Recreational Vehicles, whether or not listed above, at the Holiday Lake Subdivision, including without limitation its roads, commons and lakes. **In addition**, I agree to **hold the Absolved Individuals free from and to compensate them fully for any Claim** relating in any way to the operation of any of my Recreational Vehicles, whether or not listed above, at the Holiday Lake Subdivision, including without limitation roads, commons and lakes. **In addition**, I agree to be **financially responsible for any and all assessments** incurred by any rule violations related to the use of my Recreational Vehicles, whether or not listed above.

I AGREE to the above WAIVER OF LIABILITY and AGREEMENT AS TO INDEMNIFICATION & ASSESSMENTS. I FURTHER AGREE TO FOLLOW THE RULES, REGULATIONS AND BYLAWS OF HOLIDAY LAKE OWNERS’ ASSOCIATION, INC.

Lot/Craft Owner Name (Please Print) _____

Unit No. _____ Lot No. _____

Signature: _____ Date _____