

September 2, 2015

The **Regular Meeting of the Holiday Lake Rural Improvement Zone Trustees** was held at 6:45 P.M. on Wednesday, September 2, 2015 at the Holiday Lake Community Center, Lakeshore Drive.

The meeting was called to order by President, Mike Beumer.

Trustees present: Mike Beumer, Rick Happe, Jim Patten, Del Sherwood and Ron Snyder

Absent:

Others present: Bille Jean Snyder, Rick Kriegel and Carol Sherwood

BUSINESS MEETING

Minutes of the August 5, 2015 regular meeting were read by Carol Sherwood and approved as read on a motion by Rick Happe, seconded by Jim Patten. Motion carried.

The Financial Report by Treasurer, Rick Happe, reported the following account activity for the month ending August 31, 2015:

<i>Beginning Balance: 8/01/15</i>	\$ 97,157.53
<i>Check # 1128 Rick Kriegel Excavating – Woodland/Winters</i>	(15,000.00)
<i>Check # 1129 Rick Kriegel Excavating – Ditch N Lakeshore</i>	(3,800.00)
<i>Interest earned on Deposits</i>	11.37
<i>Ending Account Balance</i>	<u>\$ 78,368.90</u>

Rick Happe also provided the Trustees with current a Balance Sheet and Profit & Loss Statement. Happe also reported that several bills which were approved for payment last month have been paid but have not cleared the account yet: Faas Construction for \$22,154.60, Poweshiek Publications for \$15.85 and Faas Construction for \$12,900. These payments bring the balance on account to \$43,298.45.

The Treasurer's report was approved on a motion by Ron Snyder and seconded by Del Sherwood. Motion Carried unanimously.

Bills presented for payment:

Poweshiek County Real Estate Taxes:

Dillavou Property	92.00
Lot 2172 (back half)	29.00
Lot 2173 (back half)	<u>44.00</u>

Total: \$ 165.00

A motion was made by Ron Snyder to pay these bills and seconded by Del Sherwood. Motion was carried by a unanimous voice vote.

September 2, 2015

Happe also gave an update on where he thought our spending balance should be. He estimates we have approximately \$73,974 yet to spend on projects before our annual deadline. He is basing this figure on last certification balance.

Unfinished Business:

Happe reported no response has been received from the attorney regarding the Dillavou Deed. He will provide all background information to Carol Sherwood for follow up and assistance in resolving this issue. Costs for correcting the deed will be covered by RIZ funds.

New Business:

Several RIZ members had been approached by John Banzaf requesting maintenance on one of the dams on his property. Rick Kriegel reported this will be taken care of by Association maintenance in the very near future and should not be a RIZ concern at this time.

It has also been observed that a crack is developing in the spillway at Andy's Pond. This is happening in the vertical wall of the spillway. The Association will have it looked at.

Discussion of various projects followed with the following actions taken.

1. Larry's Drive silt pond. Needs to be cleaned out ASAP - equipment and contractor are already in the area for another project. Have this done while they are there.
Action Taken: *Beumer has talked to Faas Construction who has equipment in the area for another project. Faas will clean this out and stockpile the black dirt at a location to be determined. Once the dirt is "de-watered" it can be used for other projects. Ron Snyder moved to have Faas go ahead with this and pay time and materials on completion. Rick Happe seconded his motion. All ayes.*
2. Propose constructing a dam above the water intake which has been installed at the corner of Korn's and Lakeshore (6307). Silt and other run-off from area above has been observed and will create new issues over time. Need permission from the Holiday Lake Owner's Association Board of Directors to proceed with construction of a dam on lots 6187, 6188 & 6202 for erosion control. Minimal trees will be removed and construction should be planned for Fall 2015 or Spring 2016 depending on availability of contractors.
Action Taken: *"Permission to Proceed" has been requested of the Holiday Lake Owner's Association Board of Directors. Bille Jean Snyder reported that a decision should be given at the next Board meeting on September 10. Del Sherwood made the motion to seek bids in preparation for doing this while we are waiting on the Board's decision. Ron Snyder seconded his motion. All ayes on voice vote.*
3. Close Holiday Road between 1291 and 1292 to Lakeshore Dr. The road washes badly and requires re-working, it has shifted over time and now doesn't have the 40' required for the ditch and roadway without removing several trees at the corner of Lakeshore. The slopes need to be cut back and ditches replaced on the Lakeshore side of 1291 – this dirt can be used to cover the roadway. A new ditch should be cut at the end of the road at Lakeshore and the balance of the ditch to the culvert cleaned out. This road has little use and should be closed ASAP. Will suggest closing before the Labor Day weekend to track and field any complaints that surface. Made a request to do so to the Holiday Lake Owner's Association Board president who will consult other board members and the Lake's attorney.

Action Taken: *Beumer asked for comment from Bille Jean Snyder who represents the HLOA Board of Directors. She reported the road was closed on the morning of September 2 and a decision by the board would be coming in the next few weeks. All residents on the road have been contacted and are in favor of closing it. The process of permanently closing the road is being looked into at this time.*

The original project had been awarded to Jasper Construction, but they will not be able to complete the work and have contacted Jim Patten, telling him to go ahead and award it to someone else. Since the scope of work is changing, it should be re-bid with new parameters. Patten will contact Faas who bid on the original project and also one or two other contractors. Snyder made a motion to seek bids for this project pending Board decision to close the road. Del Sherwood seconded the motion. Approved by voice vote.

4. Repair spillway on Bozo's Pond while Faas has equipment in the area.

Action Taken: *Ron Snyder moved to have Faas Construction take care of this while he is in the area and pay him when work is complete. This motion was seconded by Rick Happe. Carried by voice vote.*

5. Ditch Clean Out Projects:

- a) Corner of Woodland Hills and Sharon Dr. Property at 4172 needs new culvert at driveway or clean out present culvert. Need to talk to property owner regarding this area.

Comments: *Low priority.*

- b) Woodland Hills at Leslie Dr. Property at 4158 has fully closed culvert. Ditches need to be cleaned out on both sides of Leslie Dr. from the crest of the hill to Woodland Dr. This project should be bid. (approximately \$15 – 20K)

Comments: *Not critical to be done this year. Beumer will talk to Faas about a bid to do the work.*

- c) Delta Dr. at Skyline Dr. Clean ditch from Skyline down the hill to culvert on north side of road 120' and from the corner to the trees 65' on south side of Delta Dr.

Comments: *Need to do this and get bids this fall.*

- d) N Lakeshore from 5019 to intake at 5023 – approximately 165'. Property owners at 5020, 5021 & 5022 will need to purchase culverts for their driveways. Clean out north side of ditch as well from culvert at the corner of Drake to the birdcage – approximately 100'.

Comments: *None*

- e) Korn's and Woody Dr – Lake will be rocking Woody Dr. to Lakeshore. Will need fabric and erosion stone placed at the east side "T" intersection and a small amount of clean-out in ditch closer to Lakeshore. On the west side of Korn's from corner of Woody to the second culvert clean out approximately 115'. At the light pole, install a clean out. Then continue to clean the ditch from the new clean out to the corner of Lakeshore – approximately 90'.

Comments: *Work on the east side of Korn's will be incorporated with the dam project. Get bids for west side ditch clean out.*

Action Taken: *A motion was made by Rick Happe to seek bids on items b), c), d), and e) west side of Korn's. The bids should be time and material and paid when complete. Del Sherwood seconded the motion. Carried by voice vote.*

Snyder reported on the legislative meeting held in Des Moines on September 1st. Water quality activities have been added to the scope of work for Rural Improvement Zones in Iowa. This allows

September 2, 2015

the Holiday Lake RIZ to assist in the effort to keep our water quality in excellent condition as well as control erosion around the lake.

Happe reminded the trustees that it's time to do the fall hydro seeding of any ditches and slopes and to prepare a list of locations so the company doing this can be contacted. This also brought up some discussion of erosion control methods for holding the and soil on slopes and steep hills.

At 8:30, Ron Snyder moved to adjourn the meeting. Seconded by Rick Happe. Meeting was adjourned by President, Mike Beumer.

Next meeting is scheduled for October 7th at 6:30 P.M at the Holiday Lake Community Center, Lakeshore Dr.

President

Clerk